



CONGLETON & DISTRICT U3A

ENROLMENT AND REGISTRATION DAY TUESDAY 15th AUGUST 2017 EATON BANK ACADEMY, JACKSON ROAD

Advice to Members

Car Parking

The main entrance is in Jackson Road. You will be directed to the car park. Parking spaces will be **very limited** so please try to walk, share lifts, or get the No. 38 bus.

Registration to Groups

This will be from **10:00am to 12:00 noon**. If you have not already enrolled (paid your Annual Fee to the U3A) please see the Enrolment Desk in the Conference Room (signposted) between **09:00 and 11:00am**.

Please refer to the [List of Groups](#) indicating the desk number and use the [Layout](#) to locate their position in the Assembly Hall or Gymnasium. Help will be on hand to orientate you if needed.

If you require further details of any Group please refer to the [Group Descriptions](#).

If you are already a member of any Holiday Groups, Clonter Opera, or Theatre Group there is no need to re-register as their membership will carry forward. However, please inform the Group Leader if you wish to withdraw from any Group.

If you think you have been pre-registered for your current Group(s) check on the website, via the My Information tab, that you are indeed registered. If not, then contact the Group Leader in good time.

Please remember to have your **Membership Number**. You will be unable to register for a Group without this. Although your membership number will be the same as last year, Group Leaders will be unable to add you to their list of Group Members if you have not previously re-enrolled and paid the annual fee.

Online registration for groups will be available for Members who have renewed their annual U3A membership.

If your chosen Group is full you may elect to have your name added to a waiting list. Should you be unable to join any of your selected Groups you do have the option of a refund of the enrolment fee. Please refer to the Treasurer and Membership Secretary in the Entrance Area where this can be arranged. However, should a place become available at a later date you would then have to rejoin Congleton U3A.

Please ensure you obtain information regarding the Group start and end dates for terms and the meeting venue for the Group from the Group Leader.

Finally, if you intend enrolling by post before Enrolment and Registration Day then your application will need to have been received by the Treasurer before the 13th August, otherwise it may not be processed by Tuesday 15th August.